



**एम एस एम ई - विकास
और सुविधा कार्यालय**
सूक्ष्म लघु और मध्यम उद्यम मंत्रालय
भारत सरकार
कांजाणी रोड, अय्यंतोल डाकघर
त्रिश्शूर - 680 003 - केरल,
भारत



**MSME-DEVELOPMENT &
FACILITATION OFFICE**
Ministry of Micro, Small &
Medium Enterprises
Government of India
Kanjani Road, Ayyanthole P.O.
Thrissur - 680 003 - Kerala,
India

MSME DFO/TCR/CWS/PMVK-Ex./PKD/MPC/ 2025

Dated 31. 12.2025

TENDER NOTICE

Subject: Inviting quotations in prescribed form from suppliers of service providers as per details below- reg.

MSME DFO, Thrissur is inviting quotation for Supply of following Services for 3 days on **23rd, 24th and 25th Jan. 2026 (8.00 am to 9.00 Pm)** at **Indian Medical Association Premises (IMA), Palakkad** in connection with organizing exhibition cum sales of PM Viswakarma beneficiary's products.

The parties may submit Tender for the services invited in their letter head as per format attached.

1. The fully signed and sealed quotation with value quoted against above items of service shall reach the following office **on / before 12/01/2026 at 12.30 Pm**
THE JOINT DIRECTOR, MSME-DFO, AYYANTHOLE OUTPOST, KANJANI ROAD, THRISSUR - 680003
2. The **envelope** may be super scribed as:
“Quotation For Erecting Exhibition Tent at IMA premises, Palakkad”
3. **The quotation will be opened on 12.01.2026 at 2.00 pm at MSME DFO, Thrissur in the presence of available Bidders or their authorized representatives.**
4. Any extra material in addition to the above items, if required during the programme, shall be billed in accordance with the quoted rate.
5. The details of the tender is published in the Office website : www.msmedithrissur.gov.in

(Martin P. Chacko)
Assistant Director Gr.I
For Joint Director & HoO

Copy to: The Notice Board

AD (SMA) –for publication in the office web site

TENDER FORMAT

(To be submitted in the letter head-The party may quote against services given below)

- 1) **Exhibition Tent of Tin sheet roofing & Side with cloth sealing: 3500 sq. ft**
- 2) **60 Nos 3ft x 6 ft desk with table cloth.**
- 3) **250 armless plastic chairs**
- 4) **Light (60 Nos 20 watts CFL/ 20 watts CFL Tube) and Sound (4 boxes of 50 watts) arrangements**
- 5) **Floor Carpeting**
- 6) **Two Arches with Name Board**
 - a. **Print on the top: PM വിശ്വകർമ്മ: പദ്ധതി ഗുണഭോക്താക്കളുടെ ഉല്പന്ന പ്രദർശനവും വിപണനവും**
 - b. **Print on the top side of the two pillars:**
 - Ministry of MSME, MSME-DFO, Thrissur with Logo
 - Jan Shikshan Sansthan, Palakkad with Logo
 - c. **Print on the lower side of either pillars: Pictures of products of PM Vishwakarma Beneficiaries**
- 7) **Side Covering of Lunch serving space of 500 Sq. ft.**
- 8) **40 Nos of 1.5 Ft x 6 ft steel dining Tables**
- 9) **500 ft x 7ft height curtain separation.**
- 10) **Sealing Fan: 60 Nos**
- 11) **Gen set.**

Total Amount Quoted for 3 Days: Rs. -----

(Rupees.....only)

- 12) **Venue hiring charge for 3 days (130 seat capacity A/ c Hall and 3500 sq.ft. ground area for erecting exhibition stalls): Rs.....**

Place :

Date:

Signature with seal