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विकास
और सुविधा कार्यालय
सूक्ष्म लघु और मध्यम उद्यम
मंत्रालय
भारत सरकार
कांजाणी रोड, अय्यंतोल डाकघर
त्रिश्शूर - 680 003 - केरल,
भारत



MSME-DEVELOPMENT &
FACILITATION OFFICE
Ministry of Micro, Small &
Medium Enterprises
Government of India
Kanjani Road, Ayyanthole P.O.
Thrissur - 680 003 - Kerala,
India

File No. MSME-DI/TCR/CWS/FWS/FP/Corrs/2021/E

Dated: 31.08.2022

Sub: Quotation invited for utilizing machines & equipments and related other infrastructure facilities at workshop for Job works – reg

Sir,

This office proposes to outsource the machines, equipments and related other infrastructure facilities (as per list enclosed) at the workshops of this office on hourly rate basis for undertaking the job works of the MSME units for a period of one year which can be extended up to 3 years as per details enclosed

The competitive quotations with rates inclusive of 18% GST as per the proforma enclosed may be submitted to this office on or before 27.09.2022 at 3.00 pm and quotation will be opened in the presence of available participants at 4.00 pm on the same day.

I. Pre-Qualification Criteria

The Service user MSME shall :-

- i) MSME unit with valid UDYAM registration at the time of submission of tender

II. General Condition for contract

1. Working time shall be 9.AM to 5.30PM, from Monday to Friday, All Saturday, Sunday and closed Public holiday will be closed .The service period will be commencing from 01.10.2022
2. The assigned officer from MSME DFO will supervise job work assigned /issue of gate pass (Inward/Outward)/Maintenance of Job register shall be rest with workshop in charge

III. Other terms & Conditions for the contract

1. Based on the hourly rate quoted by the user MSME, monthly amount of remittance will be calculated. User MSME shall pay the above monthly amount to the Govt. Of India Account(Online) on the first working day every month of contract period

2. In case of machinery default/power failure, machinery rate shall be calculated on actual machine hour used basis. Variation amount(If any) in this regard shall be adjusted in the consecutive month. Record of machinery default/power failure shall be reported to Workshop in charge and recorded in this regard shall be counter signed by workshop in charge
3. User MSME shall be deposited Rs.10,000/(Bank Fixed deposit chalan) - as "Bank Guarantee" to this office towards performance guarantee, which will be returned after contract period.
4. The Joint Director(HoO), MSME-DFC, Thrissur reserves the right to terminate the contract at any time, without citing any reason, if the services of the User MSME found unsatisfactory or due to any other reasons.
5. User MSME shall under take all the maintenance of all the machines and yearly overhauling. The charges shall be borne by the User MSME. Daily cleaning of machinery and workshop floor shall rest with User MSME. The scrap material generated during the process will be disposed by the User MSME under the supervision of the co-ordinating officer
6. Period of the contract will be for one year from the date award of Contract order. The same may be renewed up to maximum three years on the same terms and conditions at the discretion of the Joint Director(HoO), MSME DFO, Thrissur in consultation with the coordinating officer
7. One quotation may be submitted by each party. Either for thrice (Proforma-A), (Proforma- B) (Proforma -C) facilities or any them of the facilities as required
8. Unsigned quotations will be rejected
9. The User MSME shall employ competent operators to operate the machines. However there won't be any sought of employee-employer relationship between MSME DFO, Thrissur and the person engaged by the User MSME
10. The user engaged by the User MSME shall not deemed to be employees of ,MSME, DFO, Thrissur and shall have no claim for any sought of employment
11. Joint Director(HoO), MSME DFO, Thrissur shall not have responsibility for delay, loss or non-receipt of quotations/documents sent by post and reserve the right to accept or reject any party of the tender without assigning any reasons.
12. The authority of the person signing the tender, if called for, should be produced
13. The bidder who quotes highest consolidated rate for (Proforma -A), (Proforma- B) (Proforma -C) will be selected
14. **The Joint Director(HoO). MSME-DFC, Thrissur will not be responsible for any damage or injury or compensation or reimbursement of any medical or other expenses may happen to personnel employed by the User MSME for this service & also not responsible for Payment of EPF, ESI and similar other statutory charges in respect of workers deployed by the User MSME.**
15. All taxes (ie Service Tax, Educational Cess, GST, Income Tax etc.) for the Contract amount payable to Central/State Govt. shall be borne by the User MSME.

16. The User MSME shall abide all instructions of the Office of the Joint Director(HoO),MSME-DFO, Thrissur from time to time in respect of smooth functioning of workshop

17. The Joint Director(HoO), MSME-DFO, Thrissur reserves the right to accept/reject any or all quotations without assigning any reason thereof.

THE LAST DATE and TIME OF SUBMISSION OF TENDER : 27th SEPTEMBER, 2022 at 15.00 Hrs

DATE and TIME OF OPENING OF TENDERS : 27th SEPTEMBER, 2022, at 16.00 Hrs

The Tenders should reach on or before last date and time at the Joint Director(HoO), MSME DFO,Ayvanthole-P.O., Thrissur-680618 super scribing Quotation for utilizing Machineries,Equipments and related infrastructure


Yours faithfully

- Sd -

(Martin P.Chacko)
Assistant Director(Food)
For Joint Director(HoO)

Copy to:

1. Notice Board
2. ✓ Senet for uploading in the Website
3. Asstt.Director(Admn),MSME,DFO,Thrissur-For information please
4. General Manger,District IndustriesCentres,Thrissur,Palakkad,Eranakulam,Malappuram(kindly give wide publicity among MSME Units)
5. President,KSSIA Dist.Committes,Thrissur, Palakkad,Eranakulam,Malappuram(Kindly give Wide publicity among your members)
6. President,Laghu Udyog bharati,Dist.committes, Thrissur, Palakkad,Eranakulam, Malappuram (Kindly give wide publicity among your members)


For Joint Director(HoO)

Proforma-A**MSME DFO, Thrissur
Workshop-1**

Sl No.	Particulars machineries	Machineries –Per hour rate quoted (Rs.)+GST 18% (Rs.)	Remarks
1	Universal Milling Machine		
2	Horizontal Milling Machine		
3	HMT Lathe Machine		
4	PSG Lathe Machine		
5	Surface Grinding Machine		
6	Radial Drilling Machine		
7	HMT Quotos Lathe		
8	Muffle Furnace		
9	Ordinary drilling machine		
10	Drilling machine Bench type		
11	Vertical milling machine		
12	Metal cutting Band saw		
13	Bench Grinding machine 2Nos(Heavy 1-No,Ordinary 1No)		
Consolidated Total(Rs.)			

(Rupees.

Signature of authorized person:

Name &Address of User MSME:

Udyam Registration No:

(Copy to be attached)

Contact Tel./Mobile No:

Email Address :

Place:

Date:

Proforma-B**MSME DFO, Thrissur
Workshop-2**

Sl No.	Particulars machineries	Machineries –Per hour rate quoted (Rs.)+GST 18% (Rs.)	Remarks
1	Motorized bench Grinder double ended (2Nos) 1No 1HP,1No 2HP)		
2	Arc Welding machine (1No)(Adwani orekon make)(60Amps -400Amps)		
3	Arc Welding machine (1No)(Adwani orekon make)(100Amps -300Amps,40Amps-150Amps))		
4	AC/DC Arc Welding machine (1No)(Heliarc make)		
5	Memco Tig Welding machine(1No)		
6	Ador Tig Welding machine(1No)		
7	Ador –Thyrolux Arc welding machine(1No)		
8	Ador Champ-220 Arc welding machine (1No)		
9	Adwani orekon Arc welding machine(1No)(100Amps-200Amps)		
10	Gas welding/Gas cutter, torch with hose-Equipment(1No)		
Consolidated Total(Rs.)			

(Rupees.

Signature of authorized person:

Name &Address of User MSME:

Udyam Registration No:

(Copy to be attached)

Contact Tel./Mobile No:

Email Address :

Place:

Date:

Proforma-C

MSME DFO, Thrissur
Workshop-3

Sl No.	Facilities and associated infrastructure	Machineries include associated infrastructure –Per hour rate quoted (Rs.)+GST 18% (Rs.)	Remarks
1	Compressor ,Square type fly wheel based sewing machine, Disc type fly wheel based sewing machine include associated infrastructure facilities		
Consolidated Total(Rs.)			

(Rupees.

Signature of authorized person:

Name &Address of User MSME:

Udyam Registration No:

(Copy to be attached)

Contact Tel./Mobile No:

Email Address ;

Place:

Date: