

**एम एस एम ई- विकास
और सुविधा कार्यालय**

सूक्ष्म लघु और मध्यम उद्यम मंत्रालय
भारत सरकार
कांजाणी रोड, अय्यन्तोल डाकघर
त्रिश्शूर-680003-केरल,
भारत



MSME
MICRO, SMALL & MEDIUM ENTERPRISES
सूक्ष्म, लघु एवं मध्यम उद्यम
Development & Facilitation Office

**MSME-DEVELOPMENT &
FACILITATION OFFICE**
Ministry of Micro, Small & Medium
Enterprises
Government of India
Kanjani Road, Ayyanthole P.O.
Thrissur - 680 003 - Kerala, India

MSME DFO/TCR/PMV LAKSHADWEEP /2024-25/AD(VA)

Dt.09.01.2025

Sub: **Quotation invited for following service in connection with Exhibition cum Trade fair for PM Vishwakarma scheme beneficiaries to be conducted from 25.01.2025 to 27.01.2025 at Kavaratti, Lakshadweep-reg**

1. Supply of food & refreshment

Sir/Madam,

This office proposes to conduct an Exhibition cum Trade fair for PM Vishwakarma scheme beneficiaries to be conducted with Department of Industries UT of Lakshadweep from 25.01.2025 to 27.01.2025 at Kavaratti, Lakshadweep. Around 150 participants/officials are expected to participate in this Programme. In this connection competitive quotations are invited from **Catering firms/ SHG/ Dweepsree Groups** for arranging the food / drinking water / refreshments related requirements for conducting the Programme smoothly for the period mentioned above and as detailed below.

The sealed quotation may be submitted to this office on or before 17.01.2025, 5.00 pm through by hand or by post. Quotation will be opened by the Selection Committee constituted for the selection of L-1 Vendor with final approval of Joint Director/HoO, MSME-DFO, Thrissur (Competent Authority).

Program dates – 25/01/25 to 27/01/25 (3 days)

Food and Refreshments to be supplied per day-

1. Tea and snacks (Morning at Conference hall)
2. Tea and snacks (Evening at Exhibition Ground)
3. Lunch at conference hall
4. Dinner at Exhibition Ground

General Terms & Conditions

1. The Joint Director (HoO), MSME-DFO, Thrissur reserves the right to reject any quotation without citing any reason.
2. Unsigned quotations will be rejected.
3. The bidder who quotes lowest consolidated rate per day/ per person for three days [L-1] will be selected.

Additional Terms & Condition

1. Necessary manpower should be arranged for service.
2. Green protocol must be observed.
3. Drinking water facility shall be provided at dining hall & exhibition hall

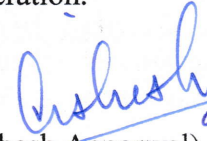
Eligibility Criteria –

The minimum eligibility criteria will be:

- a) Applicant Agency/Bidder shall be a registered entity under UT of Lakshadweep Administration. The copies of FSSIA License, PAN Card and GST Registration [if available] shall be submitted.
- b) Applicant Agency / Bidder should not have been blacklisted by any Government or Government Entity in the last 3 years (as on date of submission of Tender). A self-declaration to that effect shall be submitted by the authorized person.

Evaluation Criteria

A committee of Officers appointed by Joint Director & HoO, MSME-DFO, Thrissur will examine the quotations to determine whether the eligibility criteria submitted is as per the requirements in the Tender document, whether the documents have been properly signed and whether the quotation is generally in order. Any quotations found to be non-responsive for any reason or not meeting the eligibility criteria as specified in the Tender document will be rejected by the Competent Authority and will not be included for further consideration.


9/1/25

(Vishesh Aggarwal)
Asstt. Director - Gr.II(Stat)
For Joint Director (HoO)

विशेष अग्रवाल/VISHESH AGGARWAL
सहायक निदेशक ग्रेड. II / Asst. Director Gr. II
भारत सरकार/Govt. of India
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