

भारत सरकार
सुक्ष्मलघुऔरमध्यमउद्यममंत्रालय
एमएसएमई - विकाससंस्थान
कांजापीरोड, अय्यंतोलडाकघर
थ्रिस्सूर- 680003, केरल



Government of India
Ministry of Micro, Small & Medium Enterprises
MSME-Development Institute
Kanjani Road, Ayyanthole P.O
Thrissur - 680 003 - Kerala

EPABX: 0487-2360536, 2360686, 2973636 -Ph. & Fax: Director: 0487-2360216
E-Mail: dcdi-thrissur@dcmsme.gov.in www.msmedithrissur.gov.in
NATIONAL TOLL FREE MSME HELPLINE: 1800-180-6763

No. D.26020/2/2018-E

Dated :18.12.2018

Sub:- Hiring of Vehicles for Official purpose-Quotations invited.

Sir,

In order to undertake short duration/long duration official journeys by Officers/staff of this Office to various destinations throughout the state, this Office intends to hire private vehicles which can accommodate four persons comfortably. Vehicle providers or owners of Taxi services, who possesses vehicle in good running condition having a valid permit and fitness certificate obtained from the competent authority, with experienced Driver, having valid Driving License and badge are requested to furnish their lowest quotation for the above purpose, to the Director, MSME-DI, Thrissur-3, super scribing "Quotation for providing vehicle on rent for office use".

As per the terms and conditions given below: Separate quotations for A & B to be furnished.

A. VEHICLES PROVIDED ON MONTHLY RATE

1. Type of vehicle: {Make, Type of Fuel, Present mileage, :
Present K.M. reading etc to be specified.
 2. Rate for one month (including Saturday/Sunday &
other Central Government Holidays, if required) :
for 24 hrs. per day. For minimum reading for
2000 kms. per month.
- OR**
3. Rate for one year (including Saturday/Sunday &
other Central Government Holidays, if required) :
for 24 hrs. per day. For minimum reading for
24000 kms. per year.
 4. Rate for journey per kilometer in addition to above rate :
 5. Any other conditions :

B. VEHICLES PROVIDED ON DEMAND (AS AND WHEN REQUIRED)

1. Type of vehicle : { Make, Type of Fuel, Present mileage, :
Present K.M reading etc to be specified.

O/o The DC MSME, New Delhi web site: www.dcmsme.gov.in;
www.msmedithrissur.gov.in

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A upload
on web

2. Minimum time required for providing vehicle to this office on demand:
(Demand will be made by telephone call)
3. Rate for journey per kilometer.
4. Any other conditions.

C. GENERAL CONDITIONS

1. Separate quotations for A & B received within the stipulated period will be reviewed by the competent authority of this office. Selected service providers have to enter into a contract with this office for a period of one year.
2. The rates quoted should be valid for one year based on the contract. No increase in rates will be allowed during the period of contract.
3. Liabilities towards Taxes, other dues etc., if any in respect of the vehicle offered should be cleared by the service provider.
4. Repair maintenance of the vehicle during the contract period has to be borne by the Service provider.
5. In case the vehicle encounters any major defect obstructing the journey, a substitute vehicle in good running condition should be provided by the service provider at his cost and risk.
6. The Director, MSME DI, Thrissur reserves the right to accept/reject any or all quotations without assigning any reason thereof and also he reserves the right to terminate the contract at any time if the services of the contractor found unsatisfactory or due to any other reasons.
7. All taxes (ie Service Tax, Educational Cess, GST, Income Tax etc.) for the Contract amount payable to Central/State Govt. shall be borne by the contractor. TDS & 2% of GST amount will be recovered from the bill in every month

You are requested to furnish your separate quotation for A & B above latest by 31.12.2018 : 4.00 p.m. The tender will be opened on the same day at 4.15 p.m.

Yours faithfully,

Sd-

(G.Sasikumar)
Asst. Director (Admn/DDO).
For Director